



**The Kerala State Women's Development Corporation
Ltd.**

Ist Floor, Transport Bhavan, East Fort, Attakulangara
P O., Trivandrum 695023, Ph-0471-2454570, 2454580
e-mail-head@kswdc.org

Tender no: KSWDC/SUPPLY OF CARDS/3969/14/24-25

Date: 08.10.2024

TENDER NOTICE

**Sub : Supply of double side Multi Colour Pre-printed Metallic
Laminated PVC cards -reg**

Sealed tenders are invited from suppliers/dealers for the supply of Double side Multi Colour Pre-printed Metallic (CR80-30mil) PVC cards for "The Kerala State Women's Development Corporation Ltd. Thiruvananthapuram" for a period of two years as per requirement.

Tender form and Terms and Conditions are available on the Company's website www.kswdc.org.

Requirement is as follows:

Sl No.	Item details	Make	Specification	Qty
1	PVC CARDS (CR80-30mil)	PVC	Double side Multi Colour Pre-printed Metallic laminated (CR80-30mil) PVC cards	10000 (Approx. qty)

Those who download the tender document from the website shall ensure that the tender contain a Demand Draft for Rs.3090/- (Rs.500 + Rs.90/- as tender fees and (GST) as EMD of Rs.2,500/-) drawn in favour of the "**Managing Director, The Kerala State Women's Development Corporation Ltd.**" payable at Thiruvananthapuram towards cost of the

tender/tender fee. Tenders submitted without the cost of the tender/tender fee will be summarily rejected.

Start date of issue of Tender document : 09.10.2024

The last date and time of receipt of tender : 26.10.2024
(5 p.m.)

Date and Time of opening of tenders : 28.10.2024
(10 a.m.)

The Bidder is expected to examine all instructions, forms, specifications, terms and conditions in the Bid Documents. Failure to furnish all information and documents required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the Bidder's risk and shall result in rejection of the bid.

KSWDC Ltd. reserves the right to change the qualifying criteria at their discretion and to reject or cancel the invitation for bids without assigning any reason thereof. The Decision of **Managing Director, The Kerala State Women's Development Corporation Limited** in this regard will be final and binding on all.


Managing Director

**TERMS AND CONDITIONS FOR SUPPLY OF DOUBLE SIDE MULTI
COLOUR PRE-PRINTED METALLIC (CR80-30MIL) PVC CARDS**

- 1) Items must be delivered within the time limit mentioned in the supply order at the cost of the supplier.
- 2) Tenderers must submit credential indicating performance of the offered product supplied earlier to other organizations.
- 3) Tenderers who failed to comply with earlier contractual obligations of KSWDC are not eligible to participate in the tender.
- 4) Tenderers blacklisted by Govt. of Kerala or KSWDC would not be considered (declaration should be enclosed).
- 5) The bid quoted by the tenderer should be valid for a period of 2 years.
- 6) The tenderer has the right to increase/decrease the tender quantity for upto a maximum of 25%.
- 7) The bids which will not confirm to prescribed specifications and terms and conditions of tender, will not be accepted.
- 8) The price offered should be fixed for the entire supply period.
- 9) The Managing Director, KSWDC does not bind herself to accept the lowest or any offer and reserves the right to select one or more from the offers made as considered expedient.
- 10) The purchaser reserves the right for inspection, sampling and testing the quality.
- 11) The Managing Director, KSWDC may reject any or all the supplies made which he/she consider not suitable for the purpose for which they are ordered for or because they are of inferior quality or not up to or in accordance with the specifications shown in the Tender Notice and his/her opinion in the matter will be final and not liable to be questioned by the bidder or any one on his behalf. Rejected articles should be taken back by the suppliers at his own cost and risk.

- 12) Any effort by a tenderer to influence the purchaser in its decisions on tender evaluation, tender comparison or selection may result in the rejection of the tenderers tender.
- 13) In case the supply is not made within the stipulated time and as per the supply order conditions, the Corporation will cancel the order and procure the item from any other source at the risk and cost of the contractor. The KSWDC may deduct the difference in rate between the order rate and the rate actually paid will be deducted from the supplier's bill or from any money that be due or before due to them or by initiating legal steps including revenue recovery.
- 14) KSWDC reserves the right to award the work to more than one agency as per requirement.
- 15) Supply and payments
 - a) Total quantity should be supplied as per mentioned in the supply order.
 - b) Total quantity should be supplied and installed as per the supply schedule mentioned in the work order.
 - c) The price of the goods quoted shall be inclusive of cost, insurance, delivery charges, freight unless otherwise specified in the purchase order-FOR anywhere in the State of Kerala.
 - d) Income tax/sales tax/TDS will be deducted at source as per the Rules.
- 16) The bid who download the tender document from the website shall ensure that the tender contain a Demand Draft for Rs.3,090/- drawn in favour of the "Managing Director, The Kerala State Women's Development Corporation Ltd." payable at Trivandrum towards cost of the tender/tender fee. Tenders submitted without the cost of the tender/tender fee will be summarily rejected.
- 17) If any fault/defect/if not prescribed specification in the material supplied, it will be done/replaced by the supplier at his own risk and cost.
- 18) The KSWDC reserves right to accept or reject any tender (bid) and to annual the tendering process and reject all tenders at any time prior to award Contract award, without thereby incurring any liability to the affected tenderer or tenderers.

- 19) The tenders in sealed covers, duly superscribed as “ Tender for the supply of Double side Multi Colour Pre-printed Metallic (CR80-30mil) PVC cards” should be addressed and reach **“The Managing Director, The Kerala State Women’s Development Corporation Ltd, Ist Floor, Transport Bhavan, East Fort, Attakulangara P O., Trivandrum – 695023**. Any kind of delay in receipt of Tenders will be at the tenderers risk and responsibility. The Kerala State Women’s Development Corporation Ltd, reserves the right to reject any or all the tenders without assigning any reason. The Last date of receipt of sealed tenders is on 26.10.2024 at **5.00 P.M.** and the same will be opened on 28.10.2024 at **10 A.M.**
- 20) The bidders shall submit an amount of Rs.2,500/- (rupees two thousand five hundred only) as Earnest Money Deposit.
- 21) Security Deposit : The successful bidder will have to furnish in interest free security deposit of 5% of total order value. The security deposit shall be forfeited if the bidder does not start/complete the work within the stipulated delivery period or failed to comply with any of the terms and conditions in the contract or clauses of tender document. The security deposit will be released only after completion of supply of items as per the work order.
- 22) Any clarification in this regard can be had from the office of KSWDC phone no. 0471 2454585. Details are available in www.kswdc.org.



The Kerala State Women's Development Corporation Ltd.
1st Floor, Transport Bhavan, East Fort, Attakulangara P O.,
Trivandrum – 695023, Ph-0471-2454570, 2454580
e-mail-head@kswdc.org

TENDER FORM

1. Tender no. :
2. Name & address of tenderer :
- Contact phone no. :
- Office :
- Residence :
- Mobile :
- PAN No :
- GST registration no. :
3. Details of EMD : Rs.2,500/-
- DD No & Date Drawn on Bank.....
4. Rate to be quoted :
5. Details of Tender Fee : Rs.590/-
- DD No & Date Drawn on Bank.....

DECLARATION BY TENDERER

I/we agree as per the terms and conditions of the tender notice and at the rate quoted above.

Place :

Signature

Date :

Name & address of
tenderer