

THE KERALA STATE WOMEN'S DEVELOPMENT CORPORATION LTD.

(A Govt. of Kerala Undertaking)

Corporate Office, First Floor, Transport Bhavan Building, East Fort,
Attakulangara P O., Trivandrum 695023.

Tel: 0471-2454570, www.kswdc.org

Employment Notification No. KSWDC/EA2/TL/1852/2022 dated 24.08.2022

The Kerala State Women's Development Corporation Ltd, a State Public Sector Undertaking working for the social and economic empowerment of the Women of the state invites application for the post of Team Leader on Contract basis.

| <i>Sl no.</i> | <i>Name of post</i> | <i>No. of Vacancy</i> | <i>Qualification</i> | <i>Remuneration (p.m.)</i> |
|---------------|---------------------|---|---|---------------------------------|
| 1 | Team Leader | 2 [Trivandrum-1, Kannur-1 Total - 2] | Essential: First Class in Post Graduation in any discipline (Regular stream) Experience : 5 yrs training experience including one year experience in administrative matters in training centre | Consolidated pay of Rs.30,000/- |

(A) Age limit as on 01.08.2022 : 50 years

(B) General conditions :

Candidates meeting the requirements at the time of notification may apply in the application format available in the website describing full particulars of qualifications, experience, caste, age etc. with copies of the following documents as the case may be :

Copies of documents to be submitted along with the application and demand draft for Rs.336/-.

- 10th or equivalent certificate for proof of age.
- Mark sheet & Certificate of qualifying examinations
- If eligible for reservation, attach copies of relevant proof
- One copy of recent passport size photograph
- Experience certificate
- ID proof (Aadhaar/voters ID)

(C) (i) The envelope containing the application should be superscribed as given below :

"APPLICATION FOR THE POST OF TEAM LEADER (CONTRACT)"

and to be addressed to

Head (HR & Admin.),
The Kerala State Women's Development Corporation Ltd.
Corporate Office, First Floor,
Transport Bhavan Building, East Fort,
Attakulangara P O., Trivandrum 695023.

(ii) Candidates will be required to submit crossed DD for Rs.336/- (rupees three hundred and thirty six only) drawn in favour of the 'Managing Director, The Kerala State Women's Development Corporation Ltd.' payable at Trivandrum towards cost of application fee. Payment of application fee will not be accepted in any other forms. Failing to submit the application fee, required details, proof within the prescribed deadline will result in the rejection of candidature.

(iii) Online applications shall not be considered.

(iv) Last date for filling application : 5.00 p.m, 12.09.2022.

(v) In the event of any information being found false/incorrect/incomplete at any stage of recruitment, the candidature/engagement is liable to be cancelled/terminated without any notice by the authority concerned.

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The Kerala State Women's Development Corporation Ltd.
Corporate Office, First Floor, Transport Bhavan Building, East Fort, Attakulangara P O.,
Trivandrum 695023 Phone : 0471-2454570

Application for the Post of

1. Name of candidate (in Block Letters)

2. Name of Father/Spouse :

3. Personal details :

*Affix self
attested
recent
passport
size photo*

| Date of birth & age (as on 01.08.2022) | Gender | Religion/Caste |
|---|---------------------------------|----------------|
| | Male/ Female/ Transgender | |

4. Phone No. & E-mail ID :

| Phone No. | | E-mail ID |
|--------------------------------|--------|-----------|
| Land line no. with STD code | Mobile | |
| | | |

5. Address for communication :

| Present address | Permanent address |
|-----------------|-------------------|
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6. Educational qualification :

| Qualification | University/Board | Subject/specialization | Division (% of marks) | Year of passing |
|---------------|------------------|------------------------|-----------------------|-----------------|
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7. Experience :

| Organisation/Employer | Designation | Period | Nature of duties |
|-----------------------|-------------|--------|------------------|
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8. Languages known

| Read | Write | Speak |
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9. Brief description of the duties and responsibilities assigned to the present job

10. References

(1)

(2)

11. Areas of interest :

12. ID proof (Aadhaar/Voters ID) :

13. DD No. and Date, Bank and branch name :

DECLARATION

I do hereby declare that the information furnished above are true, complete and correct to the best of my knowledge and belief. I am fully aware that in the event of any information being found false or incorrect at any stage, my candidature/engagement is liable to be cancelled/terminated without any notice by the authority concerned.

Signature of the candidate

Name :

Place :

Date :