


Kerala Tenders		eTendering System Government of Kerala	
Tender Details			
Date : 13-Jun-2022 01:05 PM			
 Print			
Basic Details			
Organisation Chain	Kerala State Womens Development Corporation Ltd		
Tender Reference Number	KSWDC/P5/SHE PAD/General/2019-2022		
Tender ID	2022_KSWDC_494216_1		
Tender Type	Open Tender	Form of contract	Supply and Service
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	Yes
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 2	
Online Bankers	S.No	Bank Name	
	1	SBI MOPS	
Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	Registration Certificate in case of Govt approved contractors
		.pdf	Partnership deed in case of partnership firms/certificate of registration in case of companies/co-
		.pdf	Sales tax registration, Copy of PAN CARD Exemption Certificate from Income Tax Department if any
		.pdf	Bank solvency Certificate for an amount of Rs 1 crore from a nationalized/Scheduled bank
		.pdf	Turnover for the last 2 financial year approved by Chartered Accountant
		.pdf	Income Tax Returns for last 3 years duly certified by Chartered Accountant
		.pdf	Certificate of incorporation/Memorandum of Article (copy to be enclosed)
		.pdf	Past Experience with supporting documents evidencing major supplies made and capability to carrying
2	Finance	.xls	BOQ
Tender Fee Details, [Total Fee in ₹ * - 29,500]			
Tender Fee in ₹	29,500		
Fee Payable To	Nil	Fee Payable At	Nil
EMD Fee Details			
EMD Amount in ₹	5,00,000	EMD through BG/ST or EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA

Tender Fee Exemption Allowed	Yes	EMD Payable To	Nil	EMD Payable At	Nil
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[Click to view modification history](#)

Work /Item(s)					
Title	Supply of Sanitary Napkin, Supply and Installation of Incinerator				
Work Description	Supply of Sanitary Napkin, Supply and Installation of Incinerator				
Pre Qualification Details	1. The tenderer should be either manufacturer or authorized supplier or authorized dealer of sanitary pads and Sanitary Napkin Incinerator. Tenderer should furnish proof for the same				
Independent External Monitor/Remarks	NO				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	5,50,00,000	Product Category	Consumables	Sub category	Goods
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	60
Location	Kerala	Pincode	695023	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	HO KSWDC Trivandrum
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	13-Jun-2022 12:00 PM	Bid Opening Date	08-Jul-2022 04:00 PM
Document Download / Sale Start Date	13-Jun-2022 12:00 PM	Document Download / Sale End Date	02-Jul-2022 05:00 PM
Clarification Start Date	13-Jun-2022 12:00 PM	Clarification End Date	02-Jul-2022 02:00 PM
Bid Submission Start Date	13-Jun-2022 12:00 PM	Bid Submission End Date	02-Jul-2022 05:00 PM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Tender notice	481.22	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	SanitaryNapkinTechSpec.pdf	Technical specification of Sanitary Napkin	385.72
	2	Tender Documents	IncineratorTechSpec.pdf	Technical specification of Incinerator	258.50
	3	BOQ	BOQ_709367.xls	BOQ	300.00

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	md@kswdc.org	Bindu VC	Bindu V Chandranandan
2.	pksheeja1972@gmail.com	Sheeja PK	SHEEJA P K
3.	asasnair@yahoo.com	Asa S	ASA S

Tender Properties			
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compative chart decimal places	3

BoQ Comparative Chart Rank Type	L	Form Based BoQ	No
<u>Tender Inviting Authority</u>			
Name	Finance Officer		
Address	1st Floor Transport Bhavan KSRTC Building Attakulangara Eastfort Trivandrum 695023		
<u>Tender Creator Details</u>			
Created By	Sheeja PK		
Designation	Finance Officer		
Created Date	10-Jun-2022 12:38 PM		

THE KERALA STATE WOMEN'S DEVELOPMENT CORPORATION LTD.

1st Floor, Transport Bhavan, KSRTC Building,
Attakulangara, Eastfort, Trivandrum – 695023

File No KSWDC/P5/SHE PAD/General/2019-2022

Dated: 13.06.2022

Notice Inviting E-Tender for the **She Pad Project** (“Supply of Sanitary Napkin, Supply and Installation of Incinerator”) in the schools all over the state of Kerala

E-Tender in two bid system is invited (rate contract for a period of two years) from the manufacturers/suppliers/authorized dealers for the supply of sanitary Napkin (as per the detailed technical specification given in Annexure - 1) supply and installation of Napkin Incinerator with respective specifications (as per the detailed technical specification given in Annexure - 2) required for the proposed She-Pad project to be implemented in the schools of all over the state of Kerala. The **She Pad Project** includes supply of Sanitary Napkin, supply, installation service and maintenance of Napkin Incinerator conducting menstrual hygiene awareness campaigns /classes for persons concerned, at different levels as required, across the state of Kerala, Monitoring & Evaluation, Reporting and follow up action for successful implementation of the project.

Sl No	Product	Quantity
1	Sanitary Napkin	15,00,000 Packets* (Approximate)
2	Napkin Incinerator	1000*(Approximate)

The no. of items required may vary based on the actual requirement from the schools all over Kerala

The tender is invited through two bid system –“**Technical Bid and Financial Bid**”. The tender has to be submitted as e-tender through <https://etender.kerala.gov.in>. The bidders those who have enrolled in the above portal with their own Digital Signature Certificate (DSC) can only participate in the tender. E-Tender document and other details can also be obtained from the portal.

The Tender has two parts: 1)Technical bid 2) Financial bid (BOQ)	
Tender No	KSWDC/P5/SHEPAD/General/2019-'22
Earnest Money Deposit	Rs. 5,00,000/-
Tender Fee	Rs.25000 + GST (18%)
Date & Time of issue of Tender document online	13/06/2022
Closing date of issue of Tender document online	02/07/2022, 5.00 pm
Last date and time for the submission of Tender online	02/07/2022, 5.00 pm
Date& time of opening of e-tender –Technical (online)	08/07/2022, 2.00 pm
Date & time of opening of Financial bid online	Will intimate later
Period of validity of offer	180 days from the date of opening of financial bid online
<p>The successful bidder should submit original documents (Except Financial bid to The Managing Director, 1st Floor, Transport Bhavan KSRTC Building, Attakulangara, Eastfort, Trivandrum – 695023 On or before 02/07/2022 2.00 pm</p>	

Instruction to Tenderer - Important points while online payment for e- Tenders

Bidders, while participating in online tenders published in Government of Kerala's e-procurement website (www.etenderers.kerala.gov.in), should ensure the following:

1. The Tenderer is expected to examine all instructions, forms, terms and specifications in the Tendering Documents. Failure to furnish all information required by the Tendering Documents or submission of a tender not substantially responsive to the Tendering Documents in every respect will be at the Tenderer's risk and may result in rejection of its tender.
2. Single transaction for remitting Tender Fee and Earnest Money Deposit (EMD): Bidder should ensure that Tender Fee and Earnest Money Deposit (EMD) are remitted as one single transaction

and not separate. Separate or split remittance for tender document fee and EMD shall be treated as invalid transactions.

3. Account number as per Remittance Form only: Bidder should ensure that account no. entered during NEFT remittance at any bank counter or during adding beneficiary account in Internet banking site is the same as it appears in the remittance form generated for that particular bid by the e-procurement system. Bidder should ensure that Tender Fee and EMD are remitted only to the account number given in the Remittance form provided by e-procurement system for that particular tender. Bidder should ensure the correctness of details inputted while remittance through NEFT. Please also ensure that your banker inputs the Account Number (Which is case sensitive) as displayed or appears in the Remittance form. Bidder should not truncate or add any other details to the above account number. No additional information like bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT remittance.
4. Only NEFT remittance allowed: RTGS payments, Account to Account transfer or Cash payments are not allowed and are invalid mode of payments. Hence, the remittance form provided by e-procurement system is to be used only for NEFT payment.
5. UTR number: Bidder should ensure that the remittance confirmation (UTR number) received after NEFT transfer should be updated as it is, without any truncation or addition, in the e-procurement system for tracking the payment.
6. One Remittance form per bidder and per bid: The remittance form provided by e-procurement system shall be valid for that particular bidder and should not be re-used for any other tender or bid or by any other bidder.
7. The bids will not be considered for further processing if bidder fails to comply on points 1 to 5 above and Tender Fee and EMD will be reversed to the account from which it was received. Tender without Tender Fee, Earnest money deposit (EMD) and tenders submitted incomplete in any respect shall be rejected.
8. The Tender prepared by the Tenderer and all correspondence and documents relating to the tender exchanged by the Tenderer and the Purchaser, shall be written in English language.
9. No tenderer shall contact the Purchaser on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded. If the tenderer wishes to bring additional information to the notice of the purchaser it should do so in writing.

Eligibility criteria for applicants for the tender.

Tenderers shall enclose as part of its offer, relevant details and documents establishing its eligibility and qualification to perform the contract. Necessary Documentary evidence needs to be submitted to establish that the tenderer has adequate capability to manufacture and/or supply of Napkin Incinerator and Sanitary pads all over the state of Kerala

1. The tenderer should be either manufacturer or authorized supplier or authorized dealer of sanitary pads and Sanitary Napkin Incinerator. Tenderer should furnish proof for the same.
2. The tenderer should have a minimum experience of Three (3) years in the field of manufacture and/or supply of the product (Sanitary pads and Napkin Incinerator). Only such manufacturers/suppliers can participate in the tender. Certificate/ documents evidencing past major supplies of the item for the last 2 years should be enclosed.
3. The tenderer should have strong service network all over the state of Kerala.
4. The tenderer should have been operational at least for 5 years (Prior to the date of tender)
5. The tenderer should have minimum Three (3) years of experience in installation and service of Napkin Incinerators.
6. Tenderers must submit credential indicating performance of the offered product supplied earlier to other organization
7. Tenderers must have executed minimum Four (4) orders for minimum 300 no. supply of Incinerators and supply of 200000 lakhs number of Sanitary pads in last two years, out of which two must be to government, semi government or leading corporate institutions. Tenderer should furnish proof for the same.
8. Tenderer must have minimum average turnover Rs.2 Crores from the similar segment of business in immediately preceding last three (3) years. The tenderer must submit their balance sheet, profit and loss account for last three years duly certified by chartered accountant, along with the technical bid.
9. Tenderer must submit Bank Solvency Certificate for an amount of Rs.1 crore from a nationalized/scheduled bank.
10. If the tenderer is a manufacturer, they must have system as per ISO norms/ISO compliant for the manufacture of Sanitary Pads and Napkin Incinerator and relevant documents must be submitted along with the Tender document.

11. Tenderer must have service infrastructure network across Kerala and must submit List of service centers.
12. Tenderer must have standard testing facility (either self or outsourced) for Certification of Sanitary pads and Napkin Incinerators.
13. Details of in house quality control procedures, facilities available including machinery and equipment installed should be mentioned in the technical bid.
14. Tenderer shall not have a criminal record and should not be convicted by any court of law in India or abroad.
15. Tenderers who failed to comply with earlier contractual obligations of KSWDC are not eligible to participate in the tender.
16. Tenderers blacklisted by Govt. of Kerala or KSWDC would not be considered
17. Financial bid of the tenderers who satisfy all the above criteria and technical specifications would only be opened for further consideration
18. The bid quoted by the tenderer should be valid for a period of 6 months and extendable for a maximum period of one year.

TERMS AND CONDITIONS

1. The rate quoted must be for the Unit noted in the BOQ. Any loss or damage of units/Materials/goods while on transit should be borne by the suppliers.
2. The price offered should be fixed for the entire period of the contract.
3. The articles are to be similar, in all respects according to the specifications shown in Tender notice and shall be subject to the approval of the Managing Director, KSWDC.
4. The Managing Director, KSWDC does not bind herself to accept the lowest or any offer and reserves the right to select one or more from the offers made as considered expedient.
5. The tenderer should submit/furnish brief write up of explaining /establishing their capability/capacity both technical and financial to perform the contract if awarded.
6. The purchaser reserves the right for inspection, sampling and testing the quality & standards of the stores by picked up samples and testing it in an approved testing laboratory for assessment of quality services.

7. The KSWDC reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to award Contract award, without thereby incurring any liability to the affected tenderer or tenderers.
8. The Managing Director, KSWDC may reject any or all the supplies made which he /she consider not suitable for the purpose for which they are ordered for or because they are of inferior quality or not up to or in accordance with the specifications shown in the Tender Notice and his/her opinion in the matter will be final and not liable to be questioned by the bidder or any one on his behalf. Rejected articles should be taken back by the Contractor at his own cost and risk.
9. Any effort by a tenderer to influence the purchaser in its decisions on tender evaluation, tender comparison, or selection may result in the rejection of the tenderers tender.
10. In case the supply is not made within the stipulated time and as per the Work Order conditions, the Corporation will cancel the order and procure the item from any other source at the risk and cost of the contractor. The KSWDC may deduct the difference in rate between the order rate and the rate actually paid will be deducted from the supplier's bill or from any money that be due or become due to them or by initiating legal steps including revenue recovery.
11. Conditional bids submitted by the bidders shall not be accepted.
12. KSWDC shall identify the schools where the supply of Sanitary pad and incinerator to be installed. Once the machines are installed, KSWDC or the funding agency shall assist the vendor for getting electricity, connections to the Incinerator by way of providing required documents and approvals.
13. Packing design, Brand name etc shall be provided by the purchaser on Award of Contract should be printed on the product packing.
14. KSWDC reserves the right to award the work to more than one agency as per requirement.
15. The total quantity will not be procured in a single lot. The allocation/requirement will be confirmed on a monthly/quarterly basis separately by a work order
16. The manufacturing date of the articles should not be more than 3 months -preceding the date of purchase order & the remaining useful shelf life of articles should not be less than 24 months.
17. Bidders should conduct awareness class for not less than 1 hour programme on "Menstrual Hygiene management" for persons concerned (Teachers/councilors/students etc.) in each schools as per the requirement of KSWDC

18. Supply Schedule and Payments

- a) Total quantity should be supplied and installed as per the supply schedule mentioned in the Work Order.
- b) The following terms will be applicable with regard to release of payments
 - ♦ Advance, if any required will be released as per Kerala Stores Purchase Rules, against Bank guarantee as per the attached format.
 - ♦ Balance payment will be released in stages, based on the installation and commissioning of units, after reviewing the stages of installations.
 - ♦ Final payment will be made only after successful implementation of the She –Pad projects.

19. Total quantity should be supplied and installed as per the supply schedule mentioned in the Work Order.

20. The Price of the Goods quoted shall be inclusive of Cost, insurance, delivery charges, freight unless otherwise specified in the purchase order – FOR anywhere in the state of Kerala.

Earnest Money Deposit

21. Bidders shall submit an amount of Rs.5, 00,000/- as Earnest Money Deposit. The earnest money deposit for unsuccessful bidders will be returned within the period of 45 days without any interest.

The Earnest Money Deposit shall be forfeited:-

- ♦ If the Tenderer withdraws its tender during the period of tender validity specified by the Tenderer on the Tender Form.
- ♦ If the successful tenderer fails to sign the contract in accordance with Clause 29 or fails to furnish performance security in accordance with Clause 27.

22. The vendor shall submit undertaking that he is not in any way related to any Directors, Officers and other employees of the KSWDC in prescribed format(Annexure 3)

23. The KSWDC shall without prejudice to its other remedies under the contract deduct from the Contract Price, as Liquidated Damages, a sum equivalent to 0.5% of the price of delayed Goods or unperformed Services for each week of delay (part of a week will be taken as full week) until actual delivery or performance, up to a maximum deduction of 5% of the contract Price. Once the maximum is reached, the purchaser may consider termination of the contract. In case of delay on

part of KSWDC in providing the approvals the time of delivery will be extended by equal number of day.

24. If L 1 or any other parties defaults (fails to deliver goods on time) then the purchaser reserves the right to purchase the goods from L2 or higher tenderer or from market at the risk and cost of supplier and if the purchase happens at a price higher than the ordered rates, the purchaser shall have the right to claim the difference upon whom order was originally placed and supplier will be under obligation to pay the same. The purchaser has the right to recover the same from the performance security if the supplier does not make the payment.
25. KSWDC reserves the right to carry out inspection of product at any period of time during period contract or before selection of agency.
26. In case of any material defects or any variation in the specification, the supplier/bidder should replace the materials at their cost and risk,
27. **Performance Security Deposit:** The successful bidder will have to furnish in interest free Performance security deposit of 5% of the total order value. An amount of 5% shall be deducted from the Invoices submitted by the successful tenderer as performance security to be utilized in case of default or defective materials, equipment, supplies, work or service not rectified by the tenderer. The performance security, less any sums charged by the purchaser, shall be paid over to the tenderer at the end of the defects liability period/warranty period. The tenderer can submit Bank Guarantee towards the 5% performance security against which the same shall be released. This bank guarantee shall be valid up to 60 days after the completion of the contract period. The Bank Guarantee shall be assigned in favour of KSWDC.
28. The performance security deposit shall be forfeited if the bidder does not start/complete the work within the stipulated delivery period or fail to comply with any of the terms and conditions in the contract or clauses of tender document.
29. The successful tenderer has to sign an agreement, the draft of which will be send to the lowest tenderer only with the letter informing the acceptance of tender. Within 10 days of receipt of the information regarding acceptance of the tender, the successful tenderer shall sign the agreement and return it to the Purchaser.
30. **Guarantee:** The units supplied and installed by the bidder should be guaranteed for a period of one year against defective material, design, workmen ship, operation replacement/ rectification should be arranged free of cost within a period of 30 days of such notification. The rectification/ replacement period, if any, will also be added along with guarantee period.

31. Quality Assurance Compliance

The manufacturer shall guarantee that the products, comply with all provisions of the specifications, meet the laid down standards for safety, efficacy and quality, fit for the purpose it is made, free from defects in workmanship and in materials

32. **Maintenance:** The successful bidder should enter into a maintenance contract with KSWDC for a period after the warranty period of the equipment's.

33. No tenderer shall contact the Purchaser on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

34. Any effort by a tenderer to influence the purchaser in its decisions on tender evaluation, tender comparison, or selection may result in the rejection of the tenderer's tender.

35. All disputes arising in connection with this tender proceeds will be settled within the jurisdiction of Civil Court in Trivandrum

36. Any clarification in this regard can be had from the office of KSWDC, Telephone No: 0471-2454585. Details are also available in Website: www.kswdc.org

37. Bidders are required to submit the following documents:-

- ♦ Registration Certificate in case of Govt. approved contractors.
- ♦ Partnership deed in case of partnership firms/certificate of registration in case of companies/co- operative societies.
- ♦ Sales tax registration, Copy of PAN CARD, Exemption Certificate from Income Tax Department (if any)
- ♦ Bank solvency Certificate for an amount of Rs.1 crore from a nationalized/Scheduled bank.
- ♦ Turnover for the last 2 financial year approved by Chartered Accountant.
- ♦ Income Tax Returns for last 3 years duly certified by Chartered Accountant.
- ♦ Certificate of incorporation/Memorandum of Article (copy to be enclosed).
- ♦ Past Experience with supporting documents evidencing major supplies made and capability to carrying out in supply of Sanitary Napkin, performance certificate