



CENTRE FOR MANAGEMENT DEVELOPMENT

(An Autonomous Institution under Government of Kerala)

No.: KSWDC/CMD/003/2021

13-12-2021

NOTIFICATION

Centre for Management Development (CMD) invites application from qualified and competent women candidates for empanelment to be posted against vacancies of **Woman Warden and Woman Assistant Warden in Working Women's Hostels, of the Kerala State Women's Development Corporation (KSWDC) Limited**. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmdkerala.net). The online application submission link will open on **14/12/2021 (9.00 A.M.)**. The last date for submitting the online application will be **28/12/2021 (5.00 P.M.)**.

Note: Candidates will have to upload their passport size photograph (taken within six months), signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The size of the photograph must be less than 200 KB and the size of the signature should be less than 50 KB. The copies of certificates shall be either in JPEG format or in PDF format, and shall not exceed 3 MB size.

DETAILS OF POSTS

The details regarding the qualification, experience required, remuneration etc., are given in the table below.

Sl. No.	Post	Qualification	Experience*	Age Limit (As on 01/11/2021)	Remuneration (Per Month)
1.	Woman Warden	1) Plus 2 or equivalent and 2) Computer Knowledge	Minimum 3 years' experience as Warden/Assistant Warden in Hostels of Govt. Departments/institutions, autonomous institutions/educational institutions/NGOs.	25 to 50 years	Rs. 20,000/-
2.	Woman Assistant Warden	1) SSLC or equivalent and 2) Computer Knowledge	Minimum 2 years' experience as Warden/Assistant Warden in Hostels of Govt. Departments/institutions/autonomous organizations/educational institutions/ NGOs.	25 to 50 years	Rs. 15,000/-

*- Work experience of the candidate until **01/11/2021** will be considered.

NATURE OF APPOINTMENT

Candidates selected for the afore mentioned posts will be empanelled to be deployed on outsourced basis against existing/future vacancies arise in the next three years in various WWHs run by KSWDC across the State.

ABOUT KERALA STATE WOMEN'S DEVELOPMENT CORPORATION (KSWDC) LIMITED

The Kerala State Women's Development Corporation Limited is functioning under the Department of Women and Child Development, Government of Kerala, for providing better opportunities to women and their empowerment. KSWDC aims to enhance the economic, social and political status of women and make them co-partners and co-beneficiaries in the sustainable development and progress of the society.

SELECTION METHODOLOGY

It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection are satisfied as per the prevailing rules of the organization. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.

CMD reserves the right to shortlist only a limited number of candidates for written test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and experience.

Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. CMD reserves the right to fill or not fill the post advertised.

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